



**iknowit.com**

2 Main Street  
Tonawanda, N.Y. 14150

Phone: (716) 260-1242

Fax: (716) 260-2516

email: helpdesk@iknowit.com

### School or District License Order Form (Page 1 of 2)

- Please use this form if you're purchasing a school or district license on "I Know It" (iknowit.com)
- Please allow up to 5 days for the order to be processed. We will e-mail you when your account is ready.

#### Account Administrator Contact Information

The account administrator will be the contact person for any issues related to the account setup or management.

Name: \_\_\_\_\_ Position/Title/Grade: \_\_\_\_\_

School Name: \_\_\_\_\_ School District: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State/Province: \_\_\_\_\_ Zip/Postal Code: \_\_\_\_\_

Country: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

#### Account Information

Are you renewing an existing (free) license, or requesting a new account? (Check one)

I am renewing an existing license (or trial license) for the school listed above.

I am setting up a new account.

#### Account Type

**School Account (1 School Building)**

**District Account (Multiple School Buildings)**

Please write the names, addresses, and phone numbers of each school that will be using this account. If you need more space, please attach a separate page.

School Name	School District	Address	Phone



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**School or District License  
Pre-Order Form (Page 2 of 2)**

**Account Type (Continued)**

How many student accounts will you need? \_\_\_\_\_

Total Cost: \_\_\_\_\_

Pricing	
Less than 200 Students	\$5.50 per Student
200 to 600 students	\$5.25 per Student
More than 600 Students	\$5.00 per Student
<i>Minimum 30 students for a school or district account.</i>	

**Billing Information**

How would you like to pay?

- mail a check with this form  
check # \_\_\_\_\_
- fax this form (716-260-2516) and pay  
with credit card over the phone (716-260-1242)
- mail or fax purchase order  
purchase order # \_\_\_\_\_

**Complete this section only if you are using a purchase order.**

Would you prefer the invoice  
mailed, e-mailed, or faxed? \_\_\_\_\_

Please include address or fax number for sending the invoice.  
\_\_\_\_\_  
\_\_\_\_\_

**Submission Information**

**Mailing address:** 1 Know It (TPW)  
2 Main Street  
Tonawanda, New York 14150 USA

**E-mail:** [helpdesk@iknowit.com](mailto:helpdesk@iknowit.com)

**Phone:** 716-260-1242

**Fax:** 716-260-2516

Please include:

1. a completed copy of this order form
2. purchase order or other forms from your school

Checks can be made payable to: *I Know It*  
Checks must be payable in US Dollars.

**Thank you for your order!**